

**MINUTES OF ROWTON PARISH COUNCIL MEETING
MONDAY 16 NOVEMBER 2015**

Present: Councillors Morfudd Salmon
Pat Fitton
Tony Smith
Bob Knight
Glenys Harrison

Clerk Christine Davies

Member of public Jan Nowland

1. Apologies

Cllr Karen Newbury (work commitment) and Cllr Stuart Parker (Council business)

2. Declaration of Interest

None

3. Minutes of the last Ordinary Meeting held on 14 September 2015

Resolved: Minutes approved and signed as a true record by Cllr Morfudd Salmon, Chair

4. Matters Arising from Minutes not covered elsewhere on Agenda

Parish Event – WW1 Talk It was agreed that it was a very moving and thought provoking presentation and Councillors are looking forward to receiving the Lottery-funded book which David Cummings is producing in connection with his series of talks.

Noticeboards – Beryl Williams does not hold a set of keys for the Rowton Hall noticeboard and there are only 2 sets of keys (not 3) for the one at Croft Close.

5. Public Participation

Jan Nowland had compiled a Traffic Questionnaire on behalf of Rowton Parish Council listing 5 potential measures to curb volume and speed of traffic and reduce heavy goods vehicle usage along Moor Lane. 100 Questionnaires had been distributed and 43 responses received. Jan had also produced a summary of the responses and graphs.

6. Highways a – Moor Lane and A41

Traffic Questionnaire – The Chair thanked Jan Nowland for producing, distributing and compiling the results of the Questionnaire. After discussion it was agreed that two measures were realistically achievable: Signage at either end of Moor Lane stating not suitable for HGV's and Installation of speed warning device. Jan Nowland offered to draft a letter to Highways for considerations of these measures.

Resolved: Upon receipt and approval of letter Clerk to forward to Head of Highways.

Joint meeting with Waverton PC Road Safety Group - Cllr Glenys Harrison attended the meeting with the Chair and Vice Chair of Waverton Parish Council

and Jill Windsor, the Clerk on 03/11/15. Waverton PC were of the opinion that speed was not an issue on Moor Lane and felt that parked cars acted as a speed deterrent. They believe it is the Post Office and Church's responsibility to encourage adequate parking outside their respective locations. Waverton PC did agree that appropriate signage would be effective in reducing the volume of traffic along Moor Lane.

Speed Monitoring – Moor Lane Clerk had contacted PCSO Deb Netherwood to query why hand held speed monitoring could not be carried out and suggested a meeting with Cllrs Harrison and Knight to progress the matter. Subsequently, a response was received from Police Traffic Officer, Chris Burnham, who confirmed that any speed engagement/enforcement has to be evidence led and he had requested CWaC to carry out a speed survey. It had been noted that a black box had been installed on a pole in Moor Lane which was presumed to be the speed monitoring device.

Resolved: Contact Police Traffic Officer Chris Burnham for results of survey.

Action: Clerk to action this item

A41 After discussion it was agreed that the road conditions do not meet the criteria for the speed limit to be reduced from 40mph to 30mph.

7. Superfast Broadband

Response received from Kevin Rutterford of BT advising that traffic management scheduled for weekend of 21/22 November and anticipated completion of work to repair faulty cabling by 23/24 November.

8. Finance

The following expenditure was approved:-

Payments	Amount	Cheque No
Rowton Methodist Church – Room Hire	£175.00	000624
Hospice of the Good Shepherd – Donation to David Cumming's charity re WW1 talk	£100.00	000625
CM Davies Sept Salary 203.15 + 28.52 Expenses	£231.57	000626
Rowton Hall Hotel – Hire of Ballroom + refreshments for WW1 Talk	£226.00	000627
CM Davies Oct Salary 193.41 + 18.08 Expenses	£211.49	000628
Bank Balance as at 11/11/15	£4518.81	

Clerk advised that the Parish will receive a New Homes Bonus Payment of £544 for this financial year. In 2016/17 CWaC propose to end the payment of 20% of New Homes Bonus Payment income to Town and Parish Councils and to retain the funding centrally.

Budget 2016/17

Clerk presented to the Council alternative scenarios, one based on current existing hours which average 21 hours per month and the other based on contractual 16 hours per month. After discussion the Council said they were happy for the Clerk to continue with her current hours. The Council aim to keep the Precept at around £3,000 for 2016/17 and when the reserve reduces to £3K the Precept will be reviewed.

Asset Register

Updated Asset Register includes Village Green and removal of Bus Shelter on A41.

9. Implementation of Transparency Code

Clerk to attend a training event on Wednesday 18 November 2015 hosted by ChalC and SLCC on Websites, Social Media and the Transparency Code. Clerk to find out minimum requirements of website and to forward to Parish Council. The Clerk informed the Council that West Cheshire College's Computing Department would be able to recommend a student studying at Foundation Degree level to build a website to Rowton Parish Council's specification at no cost to the Council.

It was agreed that the Council would await the outcome of the training event to enable them to decide on next course of action

10. Planning

To receive Planning Application: 15/04010/FUL: Promised Land Farm, Promised Land Lane: Conversion of Barn to form single dwelling: No Comment by RPC

To receive Planning Application decisions: 15/03664/FUL: Byeways, Rowton Lane: Erection of Conservatory: Approved.

5/03701/FUL: Chorcorua, Greenfield Lane: Front entrance canopy and single storey rear extension: Approved

Planning Applications 15/01898/OUT and 15/01899/OUT submitted by Rowton Court Hotel which were refused have been submitted for Appeal.

11. Carols on the Green – 16 December

Cllr Fitton has ordered the Christmas Tree for delivery w/c 30.11.15.

Arrangements as follows : Rachel Morrey to play the keyboard, Paul Quellyn Roberts to provide the mulled wine, and Cllr Fitton to purchase mince pies etc

It was agreed that an A5 flyer advertising the event be printed and distributed. 180 required. Flyers to be distributed w/c 30/11/15

Action: Clerk to produce flyer and Cllr Newbury to print off 90 A4 sheets to be guillotined to produce 180 for distribution.

Xmas Lights A section of the lights has been examined by an electrician and has found to be corroded.

Resolved: New set of outdoor white lights to be purchased up to maximum of £100

Action: Cllrs Fitton, Salmon and Harrison to obtain best quotes prior to purchase.

12. Councillor Vacancy

No response to 'Casual Vacancy' notice displayed on noticeboards or to request to local residents at WW1 talk.

Resolved: Advert to be inserted in A41 magazine for January 2016 edition

Action: Clerk to action this item

13. Information Only

Letter of thanks sent to Mrs A Oliver of Rowton House, Claypits Lane for donating a hundred weight of daffodil bulbs and helping to plant them on the Village Green

Health & Safety Clerk informed by CWaC nothing to stop Rowton Court Hotel constructing canal boat on their property. Only users of the car park can make a complaint on health and safety grounds

14. Issues for Discussion/Consideration Issues can be discussed but no decisions made

Newsletter – to be discussed at next meeting

15. Correspondence

Letter of introduction from Antoinette Sandbach MP

Clerks & Councils Direct November 2015

Letter from Cheshire & Wirral NHS re Podiatry Consultation Scheme

The Clerk Magazine November 2015

Broxap Winter 2015 Brochure

Whitehill Direct Lt Noticeboard Brochure

CHaLC Newsletter October 2015

Letter from Children's Cancer Support Group requesting donation

16. Date of Next Meeting – Monday 11 January 2016